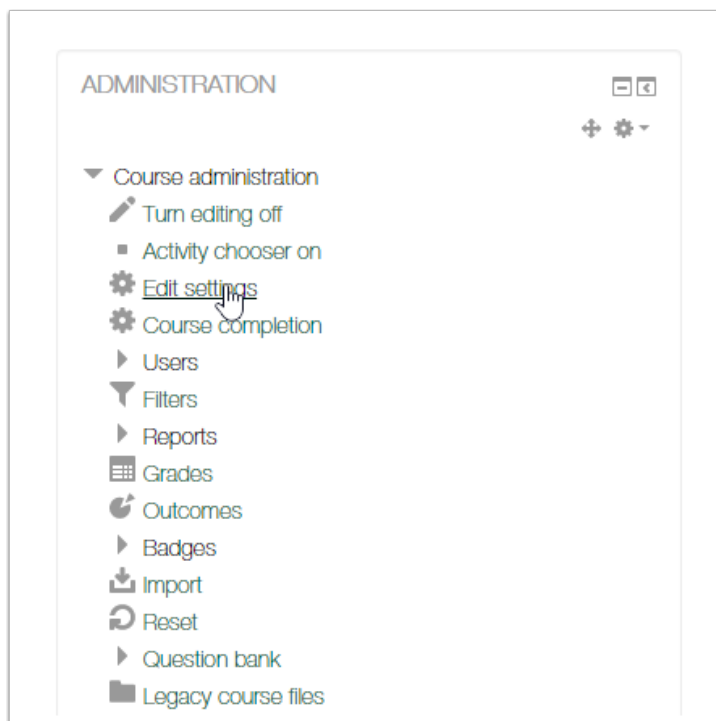


Moodle How-To

## Course Administration --> Edit Settings

1. Find the Course administration drop-down on the left side of the page.
2. Click on the Edit Settings button.



## General --> Visible

1. Look in the General section of the Edit course settings section.
2. Click on the Visible (?) drop-down box.

The screenshot shows a form with several fields: 'Course full name\*' (ADU 020-01 - 1101 - Introduction to Online Learning), 'Course short name\*' (ADU 020 - 01-1101), 'Course category' (Orientation), 'Visible' (Show), 'Course start date' (2, October, 2012), and 'Course ID number'. A mouse cursor is clicking on the 'Show' dropdown menu.

## Show

- Select whether you want to Show the course or Hide the course from students.

A close-up of the 'Visible' dropdown menu showing 'Show' and 'Hide' options. A mouse cursor is clicking on the 'Show' option.

## Save and Display

- At the bottom of the page click on the Save and display button.

The screenshot shows two buttons: 'Save and display' and 'Cancel'. A mouse cursor is clicking on the 'Save and display' button.